



ISTANBUL AYDIN UNIVERSITY

RESIDENCE PERMIT MANUAL

www.aydin.edu.tr

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My
University
My future

Istanbul Aydın University Welcomes You

Dear International Students

Welcoming international students

Congratulations on achieving your place at Istanbul Aydin University and thank you for choosing us. We are delighted to welcome you, students from all angles of the globe, to Istanbul Aydin University. You all choose the right place to enhance your academic objectives. In fact, "it is a place to be". Choosing a university is one of the most important decisions you will ever make in your life, as the competitiveness of your academic degree depends on the university you obtain it from. More importantly, university is where you cultivate your sustainable development capabilities and thus enable you to lay a solid foundation for your entire future life. The years you spend at university are very important. While you are here, we encourage you to strive for a healthy balance between your academic activities as well as enjoying the rich sporting and cultural opportunities that this university offers. Our goal is to offer you a whole education and we recognize that some of the important lessons you will learn will take place outside of the lecture theatre, the laboratory and the library. We aim at giving you the opportunity to spread your wings within a safe and exciting environment. At the end of your studies, you will leave this university with not only a world-class qualification, but also with friends you will cherish for a lifetime. Best of luck with your studies, and we are certain that your time at this university will be enjoyable and fruitful.

As the International Students and Staff Affairs of this precious university, we ensure you that we will do our best to ease your academic life at our university. At Istanbul Aydin University, you will receive abundant resources, multi-cultural innovation experience, and more importantly, the passion to explore and to build your dreams. All of this is already readily available around you and just awaiting you to be discovered and unfolded...

ISSA Office

Residence Permit

If you are planning to stay in Turkey for more than 90 days within a 180-day period, for any reason, including tourism, you must get a Turkish residence permit. In order to obtain a residence permit, please schedule an online appointment at e-ikamet.goc.gov.tr before you contact Provincial Directorates of Migration Management Office in Istanbul.

Turkish authorities do enforce the laws, including those stipulating fines, deportation, and bans on future travel to Turkey for people who overstay their visas or do not maintain valid residency permits.

International students who have overstayed their visas, residence permits, or visa exempt periods and are subject to a fine can also benefit from the residence permit procedure as long as they pay the related fines.

Applications for residence permits should be made within 30 days of arrival in Turkey.

If you stay beyond the date of your visa or your residence permit expires, even if only for a few days, you will be fined at the port of exit and will be subject to a travel ban preventing you from reentering Turkey for a period between three months to five years (depending on the length of your overstay). Monthly fines for overstaying Turkish visas or residency permits add up quickly. Travelers are encouraged to check with local authorities to ensure compliance with all Turkish immigration regulations.

Keep in Mind

90/180 Visa Rule

For example, if you enter Turkey in January and stay in January for 60 days and then come back in June for 10 days, that counts as 70 days in 180 days. Only days you are in the zone during the period count.

Apply in 30 Days

Applications for residence permits should be made within 30 days of arrival in Turkey.

Note: If you have dual citizenships or Blue Card (Mavi Kart), you don't need residence permit.

Erasmus Students

If you are planning a staying in Turkey for more than 90 days, you have to apply for a student residence permit.



Note: If you are coming to Turkey for Erasmus internship, you have to apply for a Short-term residence permit.

Apply for Residence Permit

In order to apply for a residence permit, you have to provide the documents listed below:

- ▶ **Residence Permit Application Form** (*must be signed by the you and/or your legal representative*)
- ▶ **Passport or original and photocopy of passport substitute document** (*pages containing identity information, photo, and processed pages*)
- ▶ **Four (4) photos** (*must have been taken within the last 6 months, against a white background and biometric. Do not upload family, selfie, unrecognizable, non up-to-date or black and white photos into the system, otherwise the residence permit document shall not be issued!*)
- ▶ **Turkish cell phone number**
- ▶ **Declaration which states that financial capacity is to be provided sufficiently and regularly throughout the stay** (*Is declared in the Application Form. Directorate may request supporting documents.*)
- ▶ **Valid health insurance** (*Insurance period must cover the intended residence permit duration. One of the following document is considered as sufficient*):
 - **E-signed/signed and stamped/sealed document to be obtained from provincial social security units which states that the foreigner is benefiting from the health services inn Turkey within the scope of bilateral social security agreements**
 - **E-signed/signed and stamped/sealed provision document received from Social Security Institution** (*Provision documents to be received from Social Security Institution must be in such a manner that they must be both supportive and cover family members in family residence permits.*)
 - **E-signed/signed and stamped/sealed document of the application made to the Social Security Institution to become a general health insurance holder**
 - **Private health insurance** (*The policy must have the expression of "This policy covers the minimum coverage stipulated in the circular no 9, dated 06/06/2014, on private health insurance required to be taken out for residence permit applications."*. Please present signed and stamped/sealed original of your insurance policy during application! For extension applications, attach only approved (sealed, signed) copy of your policy into your application file.)

Online Application

The first bullet on the required documents list, **Residence Permit Application Form**, will be ready after you complete your online application on e-ikamet.goc.gov.tr. This manual is prepared to explain how to fill this online application form.

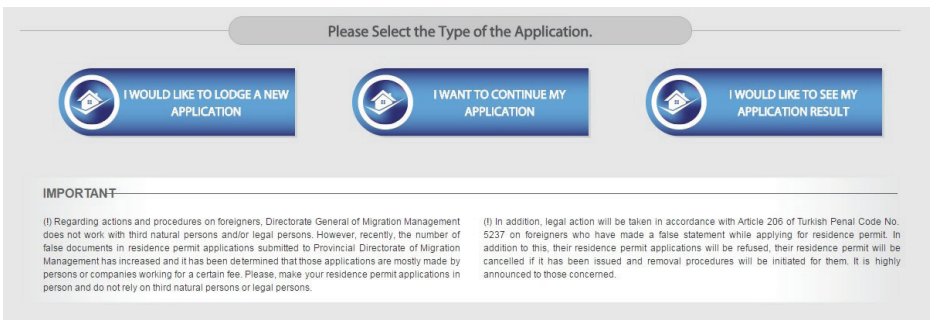
Make sure that you have a biometric photo scanned on your computer and a valid insurance. The rest is easy as it is explained in the following pages.

Important Notes before you apply:

- When you start your application , The red questions are compulsory, that means you have to answer them. The grey questions you do not have to fill them out.
- You don't need anyone else to apply for the residence permit. The application system is asking about your personal information. The system is quite simple and everyone can complete the application by themselves.



- There will be three types of applications. If you are a new student, you have to choose the first applications. If you already have a residence permit and it is about to expire, then you should choose the extension application.
- If you have a short-term residence permit and are a student who are enrolled in Associate degree, bachelor degree or master, you should choose the transfer the application type.



Please choose new application and click continue.


Pre-registration Form

<p>Name <input type="text"/></p> <p>His/her Last Name <input type="text"/></p> <p>Date of Birth <input type="text"/></p> <p>Father's Name <input type="text"/></p> <p>Mother's Name <input type="text"/></p> <p>Gender <input type="text" value="Please select..."/></p>	<p>Nationality ID Number <input type="text"/></p> <p>Nationality <input type="text" value="Please select..."/></p> <p>Passport Document Number <input type="text"/></p> <p>Communication Preference <input type="text" value="Please select..."/></p> <p>E-Mail <input type="text"/></p> <p>Cell Phone <input type="text"/></p>
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All fields marked with red are mandatory.

Enter the characters you see in the image to the space near the image.

Click to refresh if you can not read.



[I forgot my Application Number](#)

Save

The pre-registration screen will show up to get your verification code and application number. Please fill name, surname, your parents' name, your passport number and cell phone number. Please click save button and you will receive a text message from **GOC IDARESİ**.

In that part, please (fill in the blanks) answer all the red questions and please choose cell phone option for communication and write your cell phone number.

Activation Page

Verification Code

Please enter verification code that has been sent you completely.

Continue the Application





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Send Verification Code Again

All fields marked with red are mandatory.

Please type verification code that you receive to your cell phone as a text message.

Please Select the Type of the Application.

 APPLICATION FOR FAMILY RESIDENCE PERMIT	 STUDENT RESIDENCE PERMIT APPLICATION
 APPLICATION FOR LONG TERM RESIDENCE PERMIT	 APPLICATION FOR SHORT TERM RESIDENCE PERMIT

You have to choose the student residence permit type.

Short-Term Residence Permit: Tömer Students, Erasmus-Interns

Student Residence Permit: Associate Degree, Bachelor Degree, Master Degree, PHD degree, Erasmus, Exchange and Mevlana.

Personal Information

Personal Information 1 Personal Information 2 Travel Document Information Person Applying on Behalf of the Applicant At ▶

Foreigners ID No

Name

His/her Last Name

Previous Surname

Father's Name

Mother's Name

PHOTO

Delete the Photograph

All fields marked with red are mandatory.

Next

Please upload a **biometric** photo of you and answer the red color questions.

Gender

Date of Birth

Marital Status

Status of Special Needs

Nationality ID Number

Nationality

The mother is the citizen of Turkish Republic Yes No

The Father is the Citizen of Turkish Republic Yes No

The Spouse is a Citizen of Turkish Republic Yes No

The other nationality

The Nationality at Birth

Place of Birth

The Country of Birthplace

Blood Group

Registered e-mail (REM) address

All fields marked with red are mandatory.

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Next

In this step, you have to fill your personal information and update your photo. Please continue after there is another personal information page and you will fill state your nationality, birthplace, gender and marital status here.

RESIDATION MANAGEMENT | residence

Information

- Please fill in the fields below in line with the information in your valid passport or in your travel document.
- This field is relevant to the internationally valid document that you you have used for entering into the country.
- Passport validity must be 60 days longer than the

First Application Processes

Travel Document Information

Personal Information 1 → Personal Information 2 → **Travel Document Information** → Person Applying on Behalf of the Applicant → At

Document Type	Ordinary Passport	Document No	A123456
Date of Issue	01/02/2015	Issuing Country	Belgium
Validity Date	01/02/2020	Issuing Authority	POLICE

All fields marked with red are mandatory.

Back **Next**

Here, you will write your passport information. When you are filling your Date of Issue and Validity date of your passport; please pay attention that it is using the American system for the date (mm .dd .yyyy) if you use the English Language application. If you are applying with the Turkish Language application, you should fill as dd/mm/yyyy.

Person Applying on Behalf of the Applicant

Personal Information 1 → Personal Information 2 → Travel Document Information → **Person Applying on Behalf of the Applicant** → At

I lodge the application on my own behalf.

I lodge the application on behalf of the foreigner as his/her Parent/Trustee/Guardian.

All fields marked with red are mandatory.

Back **Next**

Please apply only for yourself, do your application by yourself, and choose "I lodge the application on my own behalf".

Abroad Contact Information

← Personal Information 2 → Travel Document Information → Person Applying on Behalf of the Applicant → **Abroad Contact Information** →

Country	Germany	Telephone 1	(555) 111-2233
City	BERLIN	Telephone 2	
Postal Code		E-Mail	myemailaddress@gmail.com
Full Address	Langenhorner Chaussee 603, 23418		

All fields marked with red are mandatory.

Back **Next**

In the next step, you will see the abroad contact information. You should fill your home country address, phone number and e-mail address.

Contact Details in Turkey

← Travel Document Information → Person Applying on Behalf of the Applicant → Abroad Contact Information → **Contact Details in Turkey** →

National Address	Telephone 1	(555) 111-2233
Database Address	Telephone 2	
BEŞYOL MAH. 1.İNÖNÜ CAD. NO: 38 İÇ KAPI NO: 1 KÜÇÜKÇEKMECE / İSTANBUL	E-Mail	myemailaddress@gmail.com

All fields marked with red are mandatory.

Back **Next**

The system will be asking for your contact address in Turkey. You can write Istanbul Aydın University's Address or your home, dorm address.

**BEŞYOL MAHALLESİ, 1.İNÖNÜ CADDESİ NO: 38 /1
KÜÇÜKÇEKMECE / İSTANBUL**

This address is your home address and your residence permit card will be sent to this address. You should pay attention when you are filling this part, otherwise you will lose your residence permit in the mailing process and if you write a wrong address on this part, you might have some difficulties to receive your residence permit card. If you choose all the steps on the address, your address will become a white box with your address.

Next step is filling work information. You will choose “çalışmıyor” it means unemployed. (You must choose that option.)

This part is not obligatory. You can click on next and continue.

Student information (for students with attendance)

Contact Details in Turkey Work Information Education Information (Last Graduation) **Education Information (Continuing)**

<p>Educational Background Undergraduate and equivalent</p> <p>Name of School ISTANBUL AYDIN UNIVERSITY</p> <p>Faculty</p> <p>Department</p> <p>Grade 1. Grade</p> <p>Student Number A1515.01010</p> <p>Full Address</p> <p>Postal Code</p>	<p>Type of School Foundation</p> <p>Beginning Date of the Study 01/09/2016</p> <p>End Date of Study 01/06/2020</p> <p>Country Turkey</p> <p>City ISTANBUL</p> <p>Explanation</p>
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All fields marked with red are mandatory.

Back
Next

This step is for your education information in Turkey. You will write your major, grade, student number, university address, city, and approximately the final date of your education.

Income Information

Work Information Education Information (Last Graduation) Education Information (Continuing) **Income Information**

<p>Income Status NAU-1500</p> <p>Total Monthly Income 1500</p>	<p>Source of Income FAMILY</p> <p>Current Occupation Student</p>
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All fields marked with red are mandatory.

Back
Next

You should write an income information and you can choose your income status NAU-1500 TL, and for source of income, you should write family. In addition, you should write current occupation as unemployed or student.

Information on Insurance

← Education Information (Last Graduation) Education Information (Continuing) Income Information **Information on Insurance** →

Type of Health Insurance	Private Health Insurance	Insurance Company	ACOMPANY
Health Insurance Validity Period	07/01/2017	Insurance Policy Number	123456

All fields marked with red are mandatory.

Back **Next**

Please read the required information and after that fill it up. All of the information , which you need, is written on your insurance card and policies.

HEALTH INSURANCE

You need to have a valid health insurance.

The immigration Office has some rules to accept health insurance policies.

You do not have to get private health insurance. You can apply for Government Health Insurance.

If you would like to get government, health insurance there is a monthly payment.

You can go and register yourself within 3 days after the completion of your registration.

If you have any question, please contact www.sgk.gov.tr , Call Center number is 170

Private Health Insurance Rules
Minimum Policy Content

	Contracted Institutions		*Non- Contracted Institutions	
	Annual Minimum Limit	Contributions	Annual Minimum Limit	Contributions
Outpatient Diagnosis Treatment	2.000.-TL	Insured : % 40 Company : % 60	2.000.-TL	Insured : % 40 Company : % 60
Inpatient Diagnosis Treatment	Unlimited	Insured : % 0 Company : % 100	20.000.-TL	Insured : % 20 Company : % 80

Student Declaration Information

← duation) Education Information (Continuing) Income Information Information on Insurance Student Declaration Information →

- I have sufficient and regular financial possibility during the period of my stay. I can certificate my income in case the administration demands.
- I have a passport or a document substituting for passport that is longer than 60 days when I stay in and I affirm that I renew my validity date of travel documents before expiry date.

I do not have a disease that is described as a threat to public health

I have the required sheltering conditions for the general health and security standards.

General Health Insurance (Please select one of the following options)

- I have health insurance covering my period of stay.
- I declare that I will take out a health insurance within 3 months as of my application date.

I declare that I will not use my residence permit out of its purpose of issue.

I declare that I will not work without having work permit.

I declare that I shall pay university fee, attend my lessons and give information provincial directorate within 10 days in the circumstances of graduation or exmatriculation.

I declare that I can apply for short-term residence permit within 6 months (as of the date of graduation) after I complete my education. I declare that I am acknowledged that this application right does not give the right to stay in your country without residence permit

My legal representatives has consent including my education period in your country.

I declare that I will continue to study.

I declare that I was not deported from your country with a different name and surname or an entry ban was not imposed on me.

I declare that I have not changed my name and surname.

I declare that I will notify the provincial directorate of migration management which is in the province that I have been residing in about my status within 20 working days if I continue my education in a different faculty/department of the same university or transfer to another university in the same province during my residence permit period.

I declare that I know I must apply to Provincial Directorate of Migration Management in the province where my new university is located within 10 days in cases where there is a change in my province of university, faculty or department.

I accept that I shall pay the debts arising from visa violation or from previous residence permit or the debts requiring to be followed and collected pursuant to the Law on Collection Procedure of Assets dated 21/07/1953 and Numbered:6183 and I accept that I shall pay my debts and penalties that are being followed pursuant to the Turkish Criminal Code dated 26/9/2004 and numbered 5237.

I have a criminal record

I do not reside in a different country (abroad) instead of the country of citizenship (country of origin).

I have a visa application that was denied before.

I have a residence permit application that was denied before

All fields marked with red are mandatory.

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Next

Student Declaration Information; you should pay attention to these steps, as they are very important.

You have to tick all the red declarations and you must know and understand all of them.

For information tick: you have two options. The first is about "I have health insurance covering my period of stay". (You can choose it, if you have a valid health insurance.)

If you do not have a valid health insurance yet, you must choose "I declare that I will take out a health insurance within 3 months of my application date".

If you don't provide your health insurance after your application within 3 months, Immigration Office will cancel your application.

You should not tick the grey boxes if you are not related with these declarations.

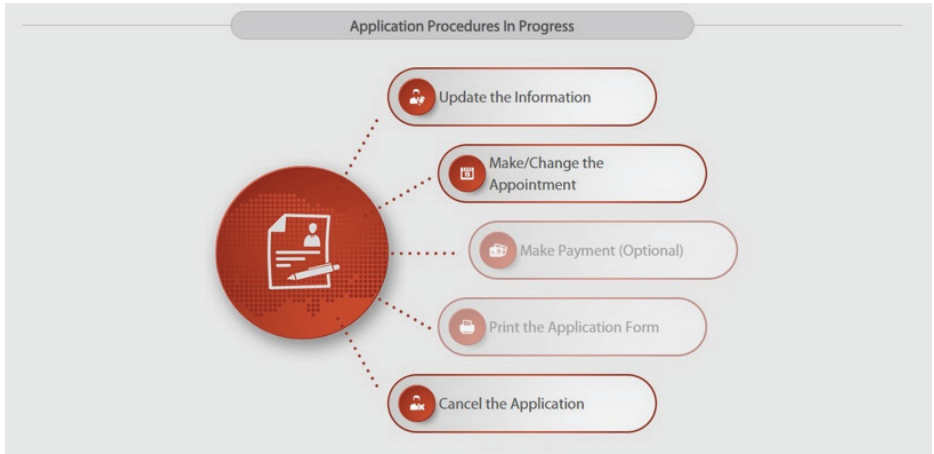
The screenshot shows a web form titled "Student Residence Permit Information". At the top, there is a navigation bar with five steps: "Income Information", "Information on Insurance", "Student Declaration Information", and "Student Residence Permit Information" (which is highlighted in green). Below the navigation bar, the form contains several fields:

- Reason for Stay:** A dropdown menu with "Undergraduate (4 years)" selected.
- Explanation of Reason for Stay:** A text area with a pencil icon for editing.
- Requested Period:** A text input with "1" and a "Year" dropdown.
- Starting date that has been requested:** A date input with "02/06/2016" and a trash icon.
- Expiry date that has been requested:** A date input with "02/06/2017" and a trash icon.
- Possible Entry Date into Turkey:** A date input with a trash icon.

Below the form fields, there is a disclaimer: "I accept/acknowledge that the information I mentioned above are accurate and if I make a false statement, legal action shall be taken on me pursuant to Article 206 of the Turkish Criminal Code, my residence permit application shall be cancelled and if I have been granted a residence permit, the residence permit shall be cancelled and deportation procedures shall be commenced." Below this, there is a checkbox labeled "I have Read, Understand and Accept" which is checked.

At the bottom of the form, there is a note: "All fields marked with red are mandatory." Below this note are two buttons: "Back" and "Complete".

This step is the most important part. You have to write your duration period up to your valid health insurance. For example: if your valid insurance will be over 01.09.2018, you can write your duration exactly the same time period or one day before the expired day of your valid health insurance. If you write more than a year, the system will not accept that duration.



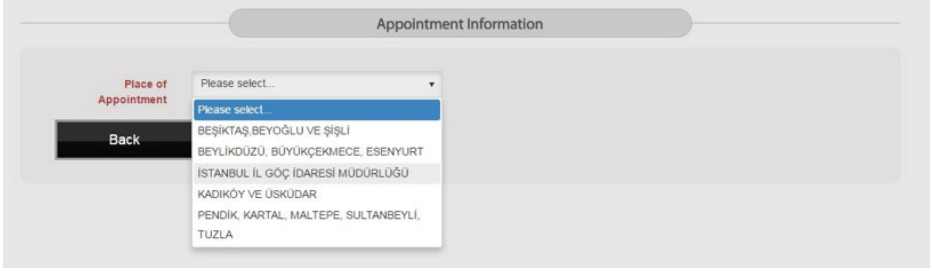
This is the last step, hold on! Please check your information one by one, if they are all right, you can click make the appointment button because after you made an appointment you cannot change or update your information. After you check, all of your information make an appointment.

Information of Person/Persons who will make appointment.

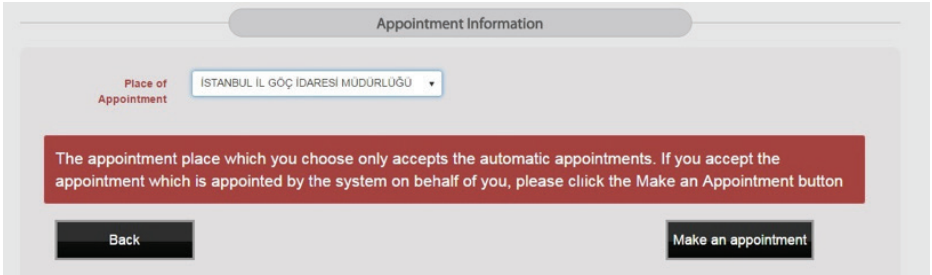
I Would Like to Make an Appointment only for myself.

I Want To Get An Appointment For More Than One Person.

[Back](#) [Resume](#)



After you click on it you will be directed to, and all the students must choose "Istanbul Göç İdaresi Müdürlüğü". This is a compulsory. In that address, the system will give an automatically appointment day and hour; you cannot choose the day and hour. After that, please click "make an appointment" button.



Please click make an appointment button.

Appointment Information

Your appointment date and time **3.6.2016** - **08:00**

You are required to be present together with your application documents at the % Provincial Directorate of Migration Management on your appointment time.

Address: HIRKA-I ŞERİF MAHALLESİ VATAN CADDESİ NO:64/ 34091 FATİH / İSTANBUL

Telephone: 0 212 499 40 00

[Back](#)

[Print the Application Form](#)

2016-42-0310882 nolu randevular) başanlı şekilde alınmıştır

Congratulations!

Finally, you made it! Please save your application form on your computer as a PDF file and print out your application form.

You have an appointment day and hour. Until that day, you have to collect a few basic documents. Please do not forget to take a print out your application form. This the application form that you have to print out.

You should not miss your appointment day and hour. Otherwise the Immigration Office will not accept your application.

Appointment and Document Delivery Questions

1. What will I do after I have the appointment day?

Until your appointment day, you will complete all of the required documents.

2. I have my residence permit appointment day, can I leave from Turkey?

You can not leave from Turkey before your residence permit appointment day.

You have to wait for your residence permit appointment day.

If you do not wait for it and leave, your appointment will be cancelled and you can not enter Turkey again.

Required Documents ;

- Online Residence Permit Application Form (signed)
- 4 biometric size photos
- Original copy and photocopy of your passport substitute (visa page, stamp page and ID information page)
- Valid Health Insurance Policies (original documents)
- The Tax Payment Receipt (original receipt)
- Notification regarding sufficient and sustainable resources for the duration of your stay in Turkey. (Notified in the application form. Management may ask for supportive document.)
- Student Letter (at most 15 days old)

Where can I pay my tax?

Address : Hobyar Mahallesi, Yalıkkökü caddesi No:16-1 Sirkeci/Fatih/İstanbul

Also you can pay your tax in the Immigration Office but you have to go there before your appointment day.

3. I showed on my appointment day, and the Immigration Officer took my documents what will I do?

You will wait for your residence permit card. When the Immigration Office delivers your card to the cargo, you will receive a text message and also a barcode to follow where your card is.

Which company will bring my card?

The name of the company is PTT. It is a government cargo shipment

4. I was not at home, and the postman put a declaration on my door, What do I have to do?

You have 5 days to take your residence permit card from the PTT office. The postman will deliver your document to the nearest PTT office to your home.

5. I could not go to the PTT to get my document within 7 days. What should I do?

You have to go the Immigration Office and explain your situation to the officers. They will check your residence permit card location.

I have a residence permit but I still have questions.*

1. I am a bachelor student, why did i not get a residence permit card for 4 years?

The university is not in the authority to answer this question. It is the Immigration office's decision which they make according to your situation and documents.

2. I have a valid residence permit card. And I want to go out of Turkey, shall I go?

If you have a valid residence permit card, you can leave the country. But you have to carry your residence permit card with you because the officers will request your residence permit card in the airport when you are departing from Turkey and also when you come back.

3. For how long can I go abroad if I have a residence permit?

You have to come to Turkey within 3 months. If you stay longer than 3 months your current residence permit card will be expired automatically.

4. I want to extend my residence permit card, when can I extend it?

You have the right to extend your valid residence permit card only 60 days before its expiration.

For example your valid residence permit card will be expired on 31.08.2016 therefore you can apply for extension on 31.06.2016.

The most important part : Informing Immigration Office

There are cases that you have to inform the Immigration Office if you make any changes to ;

- Marital Status
- Home Address
- Education type
- Passport

If I lose my residence permit card, what should I do?

If you notice that you lost your residence permit you should follow these steps one by one ;

- You should go to the Police Station with your passport and they will give you an official report that you lost your permit.
- You will go to the Nüfus Müdürlüğü nearest to your home (General Directorate of Population and Citizenship Affairs) You will need take to a "Yerleşim Yeri Belgesi"(residency address document)

PPS: If the Directorate of Population can't provide a residency address document because you lost your residence permit don't forget to mention it on the Immigration Office.

- You will pay a tax fee of 58,50 TL (you can also pay in the Immigration Office)
- A new dated student letter
- 2 photos
- Take all the required documents with you and go directly to the Immigration Office, they will provide you with a new residence permit.

Where is the Immigration Office? How can I go there?

Hırka-i Şerif Mahallesi Vatan Caddesi no:64 Fatih/ İstanbul

Web : www.goc.gov.tr

E-mail : istanbul@goc.gov.tr

Tel : 0212 499 40 00

Fax : 0212 453 6172

Then take the Metro/Tramway to Fatih/Emniyet Station.

If you have any questions you can call the Immigration Office Call Center.

Call Center number is : **157** (They speak Turkish, English, Arabic, Persian and Russian)

If you would like to call the Immigration Office Call Center from abroad the number would be **+90 312 157 1122**

Required Documents for Erasmus+ Students

Erasmus+ students are required to apply for a residence permit within 30 days of their arrival in Turkey. IAU Erasmus+ Office assists Erasmus+ students during their residence permit application. The application is processed at the Directorate General for Migration Management in Istanbul. You will get a receipt indicating that your application has been processed and that allows you, in case of Major Force to leave Turkey for a max. of 15 days upon your appointment

Please get the following items ready prior to the application:

- Online Residence Permit Application Form (signed)
- 4 biometric size photos
- Original copy and photocopy of your passport substitute (visa page, stamp page and ID information page)
- Student Letter document (available from the Student Affairs Office)
- Application Fee – The Tax Payment Receipt (original receipt–58.5 TL)
- Notification regarding sufficient and sustainable resources for the duration of your stay in Turkey. (Notified in the application form. Management may ask for supportive document.)
- The birth certificate may be requested for foreign minors.
- Proof of Full Legal Name Certificate will be requested from students who have mentioned in their passport their full name, without a clear distinction between the name and surname. This certificate must be obtained prior to arrival to Turkey and will be issued by the nearest Consulate / Embassy to you.
- Learning Agreement for Traineeship (Only for Erasmus+ Traineeship Students)
- Original Health Insurance obtained from a Turkish Private Insurance Company or the AT/11 Form or equivalent signed and stamped by your National Insurance Company

Concerning the compulsory Health Insurance:

1. If you are coming from Germany, Netherlands, Belgium, Austria, Romania, Czech Republic, and Croatia you can obtain the Health Insurance Policy in your home country by inquiring your National Medical Insurance Company for the equivalent Letter of the Turkish National Medical Insurance–SGK for the entire period of your study mobility at IAU. For example:

GERMANY: T/A 11 form

NETHERLANDS: N/TUR 111 form

BELGIUM: B.T.8 form

AUSTRIA: A/TR 3 form

CZECH REPUBLIC: CZ/TR 111 form

2. If you are not insured under the National Medical Insurance Company, you can as well obtain your compulsory Health Insurance Policy in Turkey during the Orientation Program organized by Istanbul Aydin University Erasmus+ Office: a comprehensive medical insurance package at an average price of 300TL TL/year. More information regarding this choice can be found below.

- Yearly insurance premiums to be paid by International Students: around 300 TL.
- If Erasmus+ students intend to stay for a shorter period in Turkey, they can get a valid Health Insurance for 6 or 9 months. The table with the prices can be found below.

AGE	6 month Insurance	9 month Insurance
0–18	275,00 TL	335,00 TL
19–25	295,00 TL	350,00 TL
26–30	370,00 TL	440,00 TL

3. You can obtain your compulsory Health Insurance Policy in your home country but make sure it is specifically valid for Turkey, that is written in English and that it has unlimited coverage for both in–patient and out–patient treatment. Should you decide for a Health Insurance Policy brought from your home country, please have the Insurance Company mention the following minimum policy content on your insurance. The insurance fee is paid once in cash to the representatives of the insurance company who open a mobile booth in J Block ground floor for IAU Erasmus+ incoming

students during the Orientation Program.

Minimum Policy Content

	Contracted Institutions		*Non – Contracted Institutions	
	Annual Minimum Limit	Contributions	Annual Minimum Limit	Contributions
Outpatient Diagnosis Treatment	2.000. -TL	Insured: % 40 Company : % 60	2.000.-TL	Insured: % 40 Company: % 60
Inpatient Diagnosis Treatment	Unlimited	Insured: % 0 Company: % 100	20.000.-TL	Insured : % 20 Company: % 80

***Non – Contracted Institutions:** Institutions (hospitals, physicians' offices, and the other health institutions.) Do not have an agreement with the insurer.

**your insurance company needs to put the conversion rate: Euro/national currency to Turkish Liras.

IMPORTANT: Erasmus+ students who will buy a Health Insurance Policy specifically for Turkey in their home countries, written in English and having mentioned on it the above table, will not need to translate this insurance policy to Turkish upon their application for their compulsory Residence Permit (IKAMET), thus saving the costs of translating and notifying the health insurance policy.

4. You can obtain a general Health Insurance given by Turkish Government. You are required to pay the amount determined as "the minimum premium amount" monthly to maintain insurance during your education. Students can apply for the state insurance only once they have obtained their Tax Number. (The premium is minimum 250 TL per semester). Payments can be done via one of these three banks; **Halk Bank, Ziraat Bank or Vakif Bank.** In order to benefit from the General Health Insurance, students are required to *apply, in person, to the Social Security Directorate in Istanbul (SGK) within 90 days upon official registration at the university. Students are responsible for their own payments of health insurance contributions. The insurance will be valid until the end of * study. In order to activate the medical insurance, students should go the local health authority with their Tax number, passport, 2 photos and a Student's Letter which can be acquired from IAU Registrar's Office.



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